

1 BY-LAWS
2 OF
3 THE URANTIA BOOK FELLOWSHIP

4
5 CHAPTER I

6
7 RECORDS OF MEMBERSHIP
8

9 Paragraph 1.1. Record of Membership in Local Societies: A permanent record of
10 each member in each Local Society shall be kept by its Secretary, which record
11 shall contain the member's name and address and such other information as may be
12 required by the Executive Committee. Upon the written request of the Secretary of
13 any other Local Society or of any officer of THE URANTIA BOOK
14 FELLOWSHIP, the Secretary of a Local Society shall certify to the membership of
15 any member of such Society; and upon the request of the President of THE
16 URANTIA BOOK FELLOWSHIP, the Secretary of a Local Fellowship Society
17 shall furnish to the President, or to such person as the President may direct, a
18 certified list of all members of such society on the date designated by the President.
19

20 Paragraph 1.2. Official Membership Census: Not later than the tenth (10th) day of
21 January of each year, the Secretary of each Local Society shall report to the
22 Secretary of THE URANTIA BOOK FELLOWSHIP the number of members in
23 that society on the last day of the preceding calendar year and such other
24 information as the Executive Committee shall from time to time require. From
25 such reports the Secretary shall compile the Official Membership Census.
26

27 Paragraph 1.3. Record of Members-at-Large: The Secretary of THE URANTIA
28 BOOK FELLOWSHIP shall keep and maintain a record of each member-at-large
29 of THE URANTIA BOOK FELLOWSHIP, which record shall contain the
30 member's name and address and such other information as may be required by the
31 Executive Committee.
32

33 Paragraph 1.4. Record of Transfer of Membership: When a member of a Local
34 Society is accepted for membership by another Local Society, the Secretary of the
35 Local Society receiving such member shall notify the Secretary of the Local
36 Society of former membership, advising of the transfer of membership.
37

38 Paragraph 1.5. Record of Officers of Local Societies: When a Local Society has
39 been issued a charter, the names of the Founders shall be reported to the Secretary-
40 General by the chair of the Membership Committee. The Secretary of each Local

41 Society shall file with the Secretary-General a certified list of the names of the
42 officers of such Local Society within thirty (30) days after the election thereof, and
43 the Secretary-General shall keep and maintain a current record of the officers of
44 each Local Society. The list of the officers first elected by a new Local Society
45 shall also be certified to by not less than three (3) of the Founders of each Local
46 Society.

47
48 Paragraph 1.6. Record of Expulsion from a Local Society: The expulsion of a
49 member from a Local Society shall be reported to both the Secretary-General and
50 the Secretary of THE URANTIA BOOK FELLOWSHIP by the Secretary of the
51 expelling Local Society.

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CHAPTER II

PROCEDURE ON APPEALS

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56

57
58 Paragraph 2.1. Appeal to the General Council from Revocation of Charter: A Local
59 Society may appeal to the General Council from an adjudication by the Judicial
60 Committee and affirmed by the Executive Committee by filing a notice of appeal
61 from such adjudication and affirmation with the Secretary of THE URANTIA
62 BOOK FELLOWSHIP within ninety (90) days after the date of the letter
63 transmitted by United States Registered Mail from the chair of the Judicial
64 Committee attested by the Secretary-General notifying such Local Society of the
65 revocation of its charter, but not less than ten (10) days before the meeting of the
66 General Council at which such appeal may be heard by the General Council under
67 the provisions of Section 5.6 of the Constitution. Such notice of appeal shall set
68 forth the adjudication of the Judicial Committee and the reasons why such
69 adjudication should be reversed. Upon the filing of the notice of appeal within the
70 time prescribed, the Secretary of THE URANTIA BOOK FELLOWSHIP shall
71 place such appeal on the agenda of the next meeting of the General Council before
72 which such appeal may be heard under the provisions of Section 5.6 of the
73 Constitution, and shall compile a record which shall comprise the following:

74

75 a) A copy of the petition filed by the Membership Committee with the
76 Judicial Committee,

77

78 b) A copy of the summons to the officers of the Local Society whose charter
79 is involved,

80

- 81 c) A copy of the adjudication of the Judicial Committee and any findings,
82 reports of testimony and other evidentiary material comprising a part
83 thereof, and,
84
- 85 d) A copy of the affirmation of the Executive Committee. At such meeting of
86 the General Council, the case for the revocation of charter shall be
87 presented by a member of the Judicial Committee and the appealing Local
88 Society may be represented by one or more of its officers and either with or
89 by legal counsel. After all the evidence has been presented and all
90 arguments have been heard, the meeting shall be adjourned until a time
91 certain on the following day, if not a holiday, and if so, on the next
92 succeeding business day. The adjourned meeting shall be a closed meeting
93 and the representatives of the appealing Local Society shall be excluded
94 therefrom. At such meeting, the General Council by secret ballot may
95 affirm or reverse the adjudication of the Judicial Committee. The decision
96 of a majority of a quorum of the General Council shall be final, and such
97 decision shall be communicated within thirty (30) days thereafter in writing
98 by United States Registered Mail to the appealing society by the President
99 and Secretary of THE URANTIA BOOK FELLOWSHIP.

100

101 Paragraph 2.2. A Member's Appeal from Expulsion from a Local Society: Upon
102 expulsion from a Local Society, the person so expelled may, within six (6) months
103 after expulsion, file in duplicate with the Secretary-General a notice of appeal from
104 expulsion, addressed to the Judicial Committee setting forth to the best of the
105 Member's knowledge the grounds for which the Member was expelled and the
106 reasons why they consider their expulsion prejudicial.. Upon the receiving of such
107 petition the Secretary-General shall refer the petition to the chair of the Judicial
108 Committee who shall set the petition for hearing and shall notify the petitioning
109 party of the time and place thereof and shall send a copy of the petition to the
110 Secretary of the expelling Local Society together with a notice of the time and
111 place of such hearing. The petitioner may present evidence at such hearing in
112 person or in writing. The expelling Local Society may send a representative to
113 such hearing or may present its evidence in writing. The Judicial Committee shall
114 consider the evidence presented by the petitioner and by the expelling Local
115 Society, shall make a record of the evidence and of its findings from the evidence,
116 deny or grant the petition, and return the file to the Secretary-General. The
117 Secretary-General shall notify the petitioner and the Secretary of the expelling
118 Local Society of the decision of the Judicial Committee within thirty (30) days
119 after receipt of such decision.

121 Paragraph 2.3. A Member's Appeal from the Judicial Committee: In the event that
122 a member's expulsion is affirmed on appeal to the Judicial Committee, the expelled
123 member may, within sixty (60) days thereafter, file with the Secretary-General a
124 petition for review of the decision of the Judicial Committee, setting forth the
125 reason why the decision of the Judicial Committee should be reversed. Upon
126 receiving such petition for review, the Secretary-General shall place it on the
127 agenda of the next regular meeting of the Executive Committee. The Executive
128 Committee, at its next regular meeting, shall take such action as it deems best: It
129 may decline to review the decision of the Judicial Committee; it may affirm the
130 decision of the Judicial Committee; or it may reverse the decision of the Judicial
131 Committee. The action of the Executive Committee shall be final and shall be
132 communicated in writing by the Secretary-General to the petitioner and to the
133 Secretary of the expelling Local Society.

134

135

136 CHAPTER III

137

138 FINANCES

139

140 Paragraph 3.1. Charter Fees: There shall be paid to the Membership Committee
141 concurrently with the filing of an application to establish a Local Society an
142 application fee in an amount to be determined by the membership Committee with
143 the approval and consent of the Executive Committee. If a charter is not issued to
144 the applicants, the application fee shall be refunded. Otherwise such fee shall be
145 paid into the treasury of THE URANTIA BOOK FELLOWSHIP.

146

147 Paragraph 3.2. Remittance of Tithes: On or before the thirty first (31st) day of
148 January, the Treasurer of each Local Society shall remit to the Treasurer of THE
149 URANTIA BOOK FELLOWSHIP ten per cent (10%) of the gross receipts of that
150 Local Society as hereinafter defined in Paragraph 3.3 received by such Local
151 Society during the twelve (12) calendar months ending with the last day of
152 December preceding said dates and shall accompany such remittance with a
153 financial report.

154

155 Paragraph 3.3. Gross Receipts: Gross receipts of a Local Society shall mean and
156 include the following:

157

158 a) Money, stocks, bonds, notes and other securities, tangible personal
159 property of all kinds and descriptions, and real property and interests
160 therein which shall be given or contributed to such Local Society, unless

161 such gifts or contributions are exempt under the provisions of Paragraph
162 3.4;

- 163
- 164 b) Moneys or property received from any trust;
- 165
- 166 c) Net profit or income from any property operated by Local Society, or from
167 any enterprise or business operated for or by a Local Society or from any
168 function, activity, or scheme for the making of money for the benefit of a
169 Local Society, unless exempt under the provisions of Paragraph 3.4;
- 170
- 171 d) Dues, assessments, and other charges levied or assessed against members
172 of a Local Society, except charges for services rendered, for food or
173 lodging furnished, or for property sold.
- 174

175 If any property described in subparagraph (a) of this Paragraph is not divisible so
176 that one-tenth (1/10) thereof may be transferred to THE URANTIA BOOK
177 FELLOWSHIP, the Local Society shall report receipt of the same to the Treasurer
178 of THE URANTIA BOOK FELLOWSHIP and shall account for the income or
179 profits therefrom and the proceeds from the sale or other disposition thereof and
180 pay the tithes on such income or profits therefrom and from the proceeds from the
181 sale or other disposition thereof when received. Money and other property shall be
182 deemed to have been given or contributed to a Local Society if received by such
183 Local Society from voluntary gifts or from solicitations or by virtue of the terms
184 and provisions of a trust agreement, of the Last Will and Testament of any
185 individual, or of any other contract or instrument.

186

187 Paragraph 3.4. Exemption from Tithes: The following gifts and contributions to a
188 Local Society shall be exempt from tithes:

189

- 190 a) Gifts and contributions of real estate and tangible personal property for the
191 exclusive use of a Local Society for the purposes for which such society
192 was chartered and of moneys and other property for the acquisition of such
193 property or for the construction of improvements thereon.
- 194
- 195 b) Gifts and contributions for funds for special purposes which shall be
196 specifically exempted from tithes by resolution of the Executive
197 Committee. Local Societies desiring to obtain exemption for a special fund
198 shall make application to the Executive Committee for such exemption.
- 199

200 Paragraph 3.5. Reserve for Triennial Delegate Assembly: The Executive
201 Committee shall cause to be set aside each year a sum of money, in amount to be
202 determined by it, as a reserve to discharge the expenses of the Triennial Delegate
203 Assembly. Any such funds that are unexpended after a meeting of the Triennial
204 Delegate Assembly shall revert to the treasury of THE URANTIA BOOK
205 FELLOWSHIP.
206

207 Paragraph 3.6. Budget: The Finance Committee shall prepare a budget for each
208 calendar year and submit the same to the Executive Committee at least thirty (30)
209 days prior to the last meeting of the Executive Committee in the prior year. At the
210 last meeting of the Executive Committee in each year, an annual budget shall be
211 adopted for the ensuing calendar year. The budget shall be in such form as shall be
212 determined by the Executive Committee.
213

214 Paragraph 3.7. Appropriations: The amount specified in the annual budget for each
215 operating expense and for other specified purposes shall constitute an
216 appropriation of such amount to such purposes.
217

218 Paragraph 3.8. Books of Account: The Treasurer shall keep a detailed record of all
219 expenditures and shall charge all expenditures to the accounts for which they were
220 appropriated. The Treasurer shall keep a detailed record of all receipts and sources
221 thereof. At all meetings of the Executive Committee the Treasurer shall submit a
222 financial report in such form as shall be required by the Executive Committee.
223

224 225 CHAPTER IV

226 227 THE GENERAL COUNCIL

228
229 Paragraph 4.1. Agenda for Meetings: The agenda for all meetings of the General
230 Council shall be adopted by majority vote of the General Council at its opening
231 session. Once adopted, the agenda governs the order of business for the entire
232 meeting unless and until the rules are suspended by unanimous consent or the
233 agenda is amended by not less than a 2/3 majority vote.
234

235 Paragraph 4.2. Development of Agenda: A proposed agenda for each Regular
236 Meeting, Special Meeting, and Triennial Meeting shall be developed by the
237 President of THE URANTIA BOOK FELLOWSHIP, approved by the Executive
238 Committee, and presented to the General Council for adoption at the opening
239 session of such meeting as the first item of business to be acted upon. The

240 proposed agenda may be debated and amended from the floor. When adopted by
241 majority vote, it becomes the agenda for the meeting. (See Paragraph 4.1, above.)
242 The President and Executive Committee have complete discretion in developing
243 the proposed agenda. The agenda of a Special Meeting of the General Council
244 shall be limited to items which fall within the announced purpose of the meeting.
245

246 Paragraph 4.3 Electronic Meetings: Any regular or special meeting of the General
247 Council or Executive Committee, and any meeting of a Service Team or
248 Departmental Committee may take place by conference call, video call or other
249 equivalent electronic method that provides for synchronous communication where
250 all participants can speak and hear one another in real time.
251

252 a) Requirements for notice, written agenda, minutes and Robert's Rules are
253 unchanged.
254

255 b) Unless there is a reliable mechanism for individuals to be recognized and
256 obtain the floor, the chair directs discussion in a round robin fashion, or any
257 other means with unanimous consent of the members present.
258

259 Paragraph 4.4. Rules of Order: Except as otherwise provided in the Constitution
260 and By-laws of THE URANTIA BOOK FELLOWSHIP, all meetings of the
261 General Council shall be conducted in accordance with the latest edition of
262 Robert's Rules of Order. The General Council may, however, suspend the rules and
263 use abbreviated procedures upon unanimous consent of the members present.
264

265 Paragraph 4.5. Petitions to the General Council: Only those petitions to the General
266 Council which have been adopted by majority vote with a quorum present in a
267 proper business meeting of a Local Society or signed by twelve (12) or more
268 members in good standing of THE URANTIA BOOK FELLOWSHIP will be
269 considered by the General Council. The Executive Committee will make and
270 promulgate rules pertaining to the submission and authentication of petitions, and
271 will determine the time and manner of presenting valid petitions to the General
272 Council. The Executive Committee shall recommend to the General Council an
273 appropriate action to be taken on each valid petition. A petition is not required to
274 be placed on the agenda using the form or language requested, as it is enough that
275 the General Council be made aware of the petition and its contents at an
276 appropriate time. The structuring of agenda items and the specific wording of
277 proposed actions (including resolutions) are functions of the Executive Committee
278 and General Council.
279

280 Paragraph 4.6. Additional Procedure for Removing General Councilors: ARTICLE
281 VIII, Section 8.4, of THE URANTIA BOOK FELLOWSHIP Constitution
282 establishes certain minimum procedures for removal of a General Councilor. The
283 following additional procedures are hereby prescribed:
284

285 a) Whenever a member of the General Council shall consider that any other
286 member of the General Council should be removed from office (1) "for
287 permanent incapacitation rendering the Councilor physically or mentally
288 disabled from fulfilling their duties" or (2) "for conduct rendering the
289 continuation of their membership on the General Council prejudicial to the
290 best interests of THE URANTIA BOOK FELLOWSHIP, such member may
291 recommend to the Executive Committee, in writing, that such other member
292 be removed from the General Council. Such recommendation shall specify
293 the facts or circumstances which led the author to conclude that the
294 incapacitated or errant member should be removed.
295

296 b) Upon receipt of written recommendation by three or more General
297 Councilors that a member of the General Council should be removed for
298 either of the constitutional reasons, the Executive Committee shall consider
299 whether or not the specified facts and circumstances, if true, might warrant
300 such removal. If a majority of the Executive Committee considers that the
301 allegations, if true, may warrant removal, they shall treat the
302 recommendations as formally raising the issue of removal of the challenged
303 General Councilor, and shall refer the matter to the Judicial Committee for a
304 full and fair hearing. Otherwise, no further removal action shall be taken
305 pending receipt of additional substantial information supporting removal.
306

307 c) Upon receipt of a referral by the Executive Committee of recommendations
308 to remove a General Councilor, the Judicial Committee shall forthwith hold
309 a full and fair hearing to inquire into the facts and circumstances recited in
310 the recommendations. At such hearing the challenged Councilor shall be
311 afforded the following rights: (1) to be notified of the recommendations, (2)
312 to know the names of those recommending removal, (3) to be present in
313 person and/or by counsel at all evidence-receiving sessions, (4) to present
314 evidence, and (5) to make arguments. Notice may be in the form of a "show
315 cause" order enclosing a copy of all recommendations for removal of the
316 challenged Councilor, indicating the time and place of the hearing
317 concerning them, and containing a statement of the rights of a challenged
318 Councilor at the hearing. Such notice shall be sent by registered mail to the
319 last known address of such Councilor not less than 25 days before the

320 beginning of the hearing, or served in person not less than 21 days before the
321 hearing.

- 322
- 323 d) The Judicial Committee shall maintain a summarized record of the evidence
324 presented to it at the hearing. Upon completion of a full and fair hearing, the
325 Judicial Committee shall make findings of fact concerning the allegations
326 and other relevant matters bearing upon the capacity of the challenged
327 member to continue as a General Councilor or prejudice to THE URANTIA
328 BOOK FELLOWSHIP resulting therefrom, as appropriate. It may also
329 express opinions concerning relevant matters. And it shall recommend an
330 appropriate disposition of the matter. Such findings, opinions, and
331 recommendations shall be reported in writing to the Executive Committee.
332
- 333 e) The Executive Committee may act upon the basis of the report of the
334 Judicial Committee, or it may hold additional hearings at its own discretion.
335 After reviewing and considering the report, the Executive Committee shall
336 vote by secret written ballot whether or not to support a resolution
337 recommending the removal of a General Councilor. Unless at least 3/4 of the
338 members of the Executive Committee support such a resolution, removal
339 procedures shall cease. If 3/4 of the members support such a resolution, the
340 Executive Committee shall take the action required by Section 8.4 of the
341 Constitution and forward the matter to the General Council.
342
- 343 f) The General Council shall, at its next meeting after receipt of the resolution
344 recommending removal, consider such removal as early in its agenda as
345 practical. The removal procedure shall include the following: (1) the
346 President shall read the resolution of the Executive Committee; (2) a
347 representative of the Judicial Committee shall report on the Committee's
348 hearing of the matter, give a brief summary of the evidence considered, and
349 provide to each General Councilor a copy of the Findings, Opinions, and
350 Recommendations of the Judicial Committee on the matter; (3) the
351 challenged General Councilor may submit a statement and argument in
352 person or by counsel; (4) the General Council may request and receive such
353 additional evidence as it desires; (5) the General Council shall enter into
354 executive session for deliberations with the challenged Councilor absent,
355 and (6) the General Council (excluding the member) shall vote by secret
356 written ballot "for" or "against" the resolution to remove, with an affirmative
357 vote of at least 3/4 of the duly elected and qualified Councilors being
358 required to effect the removal. A lesser affirmative vote defeats the
359 resolution, and the challenged Councilor remains in office. The President

360 shall notify the challenged Councilor of the outcome of the vote by the most
361 expeditious means.

362
363 g) If at any time during the above proceedings the challenged General
364 Councilor shall submit to the President of THE URANTIA BOOK
365 FELLOWSHIP a written and signed letter of resignation from the General
366 Council, the President shall accept the resignation and all removal
367 proceedings shall terminate as moot.

368
369 h) Within four weeks of any meeting of the General Council, the Secretary of
370 THE URANTIA BOOK FELLOWSHIP shall by regular mail, email, or
371 other electronic means, forward the draft minutes and any corrections to the
372 minutes to all General Council members and Society officers. The formally
373 approved minutes shall likewise be forwarded to Society officers.

374 375 376 377 CHAPTER V

378 379 FIFTH EPOCHAL FELLOWSHIP CORPORATION

380
381 Paragraph 5.1. Formation of FIFTH EPOCHAL FELLOWSHIP CORPORATION:
382 The Executive Committee shall cause to be organized a not-for-profit corporation
383 under the laws of the State of Illinois or some other state in the name of "THE
384 URANTIA BOOK FELLOWSHIP" or "FIFTH EPOCHAL FELLOWSHIP
385 CORPORATION."

386
387 Paragraph 5.2. Membership: Membership in FIFTH EPOCHAL FELLOWSHIP
388 CORPORATION shall be limited to members of the Executive Committee.

389
390 Paragraph 5.3. Board of Directors: The Board of Directors of FIFTH EPOCHAL
391 FELLOWSHIP CORPORATION shall consist of the members of the Executive
392 Committee.

393
394 Paragraph 5.4. Executive Committee of the Board of Directors: The By-laws of
395 FIFTH EPOCHAL FELLOWSHIP CORPORATION may provide for an
396 Executive Committee of the Board of Directors to be comprised of the President,
397 the Vice-President, the Secretary, the Treasurer, and the Assistant Secretary-
398 Assistant Treasurer of FIFTH EPOCHAL FELLOWSHIP CORPORATION. The
399 Executive Committee shall have such powers and such duties as from time to time

400 shall be provided in the By-laws of FIFTH EPOCHAL FELLOWSHIP
401 CORPORATION, and as shall be specifically imposed or granted by the Board of
402 Directors of FIFTH EPOCHAL FELLOWSHIP CORPORATION.

403
404 Paragraph 5.5. Officers: The officers shall be a President, a Vice-President, a
405 Secretary, and a Treasurer who shall be the same as the officers of THE
406 URANTIA BOOK FELLOWSHIP. The Secretary-General shall serve as Assistant
407 Secretary and Assistant Treasurer of the Corporation. Additional officers may be
408 elected or appointed by the Board of Directors of FIFTH EPOCHAL
409 FELLOWSHIP CORPORATION.

410
411 Paragraph 5.6. Fiscal Agents: FIFTH EPOCHAL FELLOWSHIP
412 CORPORATION shall be the fiscal agent for THE URANTIA BOOK
413 FELLOWSHIP and it may hold property and money of THE URANTIA BOOK
414 FELLOWSHIP as requested and required by the Executive Committee. In the
415 conduct of the affairs of FIFTH EPOCHAL FELLOWSHIP CORPORATION the
416 members, directors, and officers thereof shall observe and comply with the
417 Constitution and By-laws of THE URANTIA BOOK FELLOWSHIP.

418
419 Paragraph 5.7. Other Corporations: The Executive Committee may from time to
420 time organize or cause to be organized such other and additional corporations, for
421 profit or not for profit, as in the discretion of the Executive Committee shall be
422 considered necessary, appropriate, or proper, and may determine the form and
423 organization of such corporation, the membership or capitalization thereof, and the
424 number of officers and directors and methods for the election and qualification
425 thereof.

426

427

428

CHAPTER VI

429

ELECTION AND CERTIFICATION OF TRIENNIAL DELEGATES

430

431
432 Paragraph 6.1. Notification of Call to Local Society: Within thirty (30) days of the
433 setting of the date of a meeting of the Triennial Delegate Assembly, the Secretary
434 of THE URANTIA BOOK FELLOWSHIP shall give notice of the call and the
435 date of such meeting to the Secretary of each Local Society.

436

437 Paragraph 6.2. Elections of Delegates and Alternates: At any time after the receipt
438 of such notice, but not later than sixty (60) days before the date of the called

439 meeting of the Triennial Delegate Assembly, each Local Society shall elect one (1)
440 Delegate and one (1) Alternate Delegate to such Assembly.

441
442 Paragraph 6.3. Notification and Certification of Election: Within fifteen (15) days
443 of the election of such Delegate and Alternate Delegate, the Secretary of each
444 Local Society shall notify the Secretary of THE URANTIA BOOK FELLOWSHIP
445 of the name of the Delegate and Alternate Delegate, and such notification shall be
446 certified by the President of each Local Society. Such notification shall be
447 accompanied by a certificate from each Delegate and Alternate affirming that each
448 has read The URANTIA BOOK in its entirety.

451 CHAPTER VII

453 TEMPORARY VACANCIES

454
455 Paragraph 7.1. Purpose: The purpose of this Chapter of the By-laws is to
456 supplement ARTICLE IX, Section 9.9 and ARTICLE XI, Section 11.3 and Section
457 11.4 of the Constitution of THE URANTIA BOOK FELLOWSHIP by providing
458 for the interim appointment of officers and chairs and members of Departmental
459 Committees to fill vacancies which may occur between regularly scheduled
460 meetings of the General Council.

461
462 Paragraph 7.2. Vacancies in Offices: Whenever any vacancy shall occur in the
463 office of President, Vice-President, Secretary, Treasurer, or Secretary-General, the
464 Executive Committee shall by a two-thirds (2/3rds) vote appoint a General
465 Councilor to fill any such vacancy and the appointee shall hold office until the next
466 proper meeting of the General Council when a successor shall be elected. During
467 their term of office they shall have all the authority and rights of a regularly elected
468 officer.

469
470 Paragraph 7.3. Chair Vacancies in Departmental Committees: If the chair of a
471 Departmental Committee becomes vacant more than thirty (30) days prior to the
472 next proper meeting of the General Council, the President may, with the
473 concurrence of two-thirds (2/3rds) of the Executive Committee, appoint an Acting
474 chair of that Departmental Committee. Such an Acting chair must be a member of
475 the General Council and shall hold office until the next proper meeting of the
476 General Council when a successor shall be elected. During their term of office they
477 shall have all the authority and rights of a regularly elected Departmental chair.

478

479 Paragraph 7.4. Membership Vacancies in Departmental Committees: If, in the
480 opinion of the Executive Committee, a membership vacancy in a Departmental
481 Committee should be filled prior to the next meeting of the General Council, the
482 President may, with the consent of a majority of the Executive Committee, appoint
483 a member to fill the vacancy until the next proper meeting of the General Council.
484

485 486 CHAPTER VIII

487 488 MISCELLANEOUS

489
490 Paragraph 8.1. Certifications and Forms: The Executive Committee of THE
491 URANTIA BOOK FELLOWSHIP may from time to time prescribe the form in
492 which records, reports, and certifications are to be made as required by the
493 Constitution of THE URANTIA BOOK FELLOWSHIP or by these By-laws, and
494 when forms shall have been prescribed by the Executive Committee of THE
495 URANTIA BOOK FELLOWSHIP, such form shall thereafter be used for the
496 purposes prescribed until otherwise directed by the Executive Committee of THE
497 URANTIA BOOK FELLOWSHIP. When no form for a record, report, or
498 certification has been prescribed by the Executive Committee, such record, report,
499 or certification shall be in such form as the person making the same shall
500 determine adequate.

501
502 Paragraph 8.2. Amendment of By-laws: Subject to the provisions of Section 8.8 of
503 ARTICLE VIII of the Constitution of THE URANTIA BOOK FELLOWSHIP, the
504 By-laws of THE URANTIA BOOK FELLOWSHIP may be amended at any time
505 by a majority of the Councilors present at any general or special meeting of the
506 General Council at which not less than a majority of the Councilors are present,
507 provided, however, that notice of any proposed amendment to be considered at
508 such meeting shall have been given to all Councilors not less than fifteen (15) days
509 prior to such meeting.

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